

Supply Chest



March 16, 2001

Navy Core Values: Honor, Courage, Commitment

Vol. 53 No. 6

Tentative Decision reached in NAVTRANS Admin Services A-76 Study

The Naval Supply Systems Command (NAVSUP) announced today that the Navy will retain in-house multiple administrative functions at Naval Transportation Support Center (NAVTRANS) Norfolk, Va. This decision is the result of a competitive study conducted in accordance with streamlined cost comparison procedures of Office of Management and Budget Circular A-76.

The NAVTRANS study included a review of 43 civilian positions that perform Entitlement Audits, Air Clearance Support and Administrative Services functions. The Government's proposal calls for a workforce of 24 civilian employees.

The decision to retain the operation in-house was made after the streamlined cost comparison indicated it was more cost effective to continue to perform the functions with Government personnel. No career employees were adversely affected by the decision.



Former Air Terminal has become a part of history

The old Navy/Air Mobility Command (formerly known as MAC, or Military Airlift Command) air terminal has been razed. Also known as LP-84, the building was recently torn down following the January 24, grand opening of the new Navy/AMC air terminal. The old terminal began operations 51 years ago and then consisted of LP-84, another small building (LP-100) and a 1,500-square-foot passenger area. By contrast, the new Navy/AMC terminal is 36,000 square feet and has two jet way ramps so passengers don't have to weather the elements when boarding aircraft. Since those early days, passenger traffic has increased by 2,500 percent, while cargo traffic is up more than tenfold. The Norfolk terminal is considered the busiest military air passenger terminal in the continental US. Eighty percent of terminal operating funds come from the Air Force. The terminal has a Supply Corps officer in charge, Cmdr. Paul VanHoosen.

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Busy Moving Season Approaches - Be Prepared

As the May-September moving season approaches, the Consolidated Personal Property (CPP) Division is stressing the need for military service members to schedule their moves as far in advance as possible. Moving during the busy summer season requires a high degree of planning and flexibility.

Historically CPP experiences an extremely busy moving season and the summer of 2001 appears to be equally busy with the transfer of the USS Seattle into the area and the change of homeport of VF41 and VF14. We offer these suggestions to lessen the stress of moving during these months: Visit our web site at www.nor.fisc.navy.mil and click on "products & services" and then on "HHG" for an overview and answers to many of your questions.

From the Helm: "Security is priority number one!"



By Capt. Bill Kowba
Commanding Officer, FISC Norfolk
Centerites,

I think it is obvious to all of us who come and go from Naval Station Norfolk or other military facilities in the Hampton Roads area on a regular basis that there is a renewed focus on security. The USS COLE tragedy of last October and the associated terrible cost of lives grabbed our attention. Since then, the US Navy has been reexamining its security policies and practices in a microscopic fashion to preclude another such devastating incident. Closer to

home, the Atlantic Fleet has been reviewing security measures exercised up and down the East Coast in all of its homeports. Rear Adm. Cole, our regional commander, established a task force to pinpoint security vulnerabilities in the mid-Atlantic region and to identify the required corrective actions.

Some may ask why the great concern for security in "our own seemingly safe backyard?" It is a much smaller world than before due to the advances in information technology, transportation, and communication. We talk frequently of the global marketplace of commerce. We should also be sensitive to the global terrorist threat and not let our guard down. Ironically, one of the first public appearances made by our newly installed President Bush was at a memorial service in honor of the victims of the Oklahoma City bombing. This remains the single greatest terrorist attack on American soil. It should be evident to all that there are rogue nations and terrorist groups who are dedicated to undermining the influence and role of the United States in the world community. They have exhibited a willingness to use any means, including death and destruction, to achieve their objectives.

Given these realities, it is imperative that we all maintain vigilance and

comply with sound security guidelines. This is truly a team effort. The old saying about "a fence being only as strong as its weakest link" certainly applies in this case. We need to be attuned to the various aspects of security. The most noticeable form is physical security. A good example is the guards at the Naval Station gates who are now dressed in camouflage attire and armed with shotguns. Another is the DDNV and FISC security personnel who are posted at the various access points to W-143. They are all managing traffic flow and allowing entry only to authorized personnel. We need to be responsive to, and supportive of, their directions.

Another form of security involves information management. In our day-to-day routine, many of us handle sensitive, even classified documents. They need to be treated carefully, shared only with personnel having appropriate clearances, and retained under lock and key as necessary. Caution must be applied in how we transmit this information, whether over the telephone or by E-mail, or in a meeting. We continuously have visitors in W-143 because of the various customer service missions we provide to the waterfront. Any number of these visitors do not

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Supply Chest

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Security is everybody's business

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have a need to know specific kinds of information. You need to be aware at all times of with whom you are dealing, and what information should or should not be shared with them. This applies to military, civil service, and contractor personnel alike.

There are a number of things all of us can do to enhance both physical and information security. We should all be wearing identification badges at all times when in the work setting. Our co-workers, contractors, and visitors must have them on as well. Our military ID cards, Form 55 civilian ID cards, and DOD vehicle decals must be current. I suspect that some of us may have learned this the hard way as a result of the recently implemented random ID checks at the Naval Station gates.

As you walk through our different operational spaces, please be aware of the surroundings. Be cognizant of suspicious personnel, activities, or materials. Ask yourself if something seems out of place. Our instincts are usually a good guide. If in doubt about anything relative to security, you should immediately report the matter to your chain of command and the FISC Security Office.

Shortly, the FISC and DDNV will

institute random security checks. We are following the lead of Rear Adm. Cole and the local base commanding officers. Our regional commander firmly believes that random security measures keep the potential terrorist off balance and deny them the opportunity to neatly plan an attack.

That is why you are seeing ID checks at the base gates at different times without a distinct pattern. Some may question this practice because it can create vehicle back-ups coming on the base. As Rear Adm. Cole has noted, this is not about convenience, but rather about the safety of our people. I fully agree with him. Our predictability regarding security measures will only work against us and make the job of an aggressor easier. With that in mind, the command will introduce practices such as random inspections of packages and ID checks at various times. I will be meeting with the FISC Security staff and the DDNV Commander to finalize the policies. We should all be prepared for the random checks and we must all cooperate fully.

Clearly, security is priority number one!

CAPT Bill Kowba
Commanding Officer

Watch out for ripoffs

Be aware of bogus surcharges on hotel phones

Whether under orders or on vacation, be careful when making long distance telephone calls from a hotel room. Many hotels add extraordinary surcharges to long distance telephone calls – FISC Security Director, Mr. Bobby Whittington, recently stayed in a hotel having a small sign on the nightstand indicating a \$40.00 surcharge for any long distance calls – in addition to any regular long distance charges!

In a recent edition of The Virginian-Pilot, writer Dave Addis describes how a hotel attempted to charge his wife more than \$100 for two brief computer-to-computer calls back home to check her E-mail. She flatly refused to pay the exorbitant fee and the hotel backed down. Other people are not so lucky – many folks never look at the itemized charges of their hotel bills and are not aware they have been “had.” Still, others are seemingly not bothered because they’re on a corporate expense account. An alert comptroller liquidating a travel claim will not reimburse you for such ridiculous charges. As the Latin warning goes, “Caveat Emptor!” or, “Let the buyer beware!”

Whenever staying at a hotel/motel, know of all charges for a long distance telephone call before making the call (if unsure, ask).

March is Women's National History Month

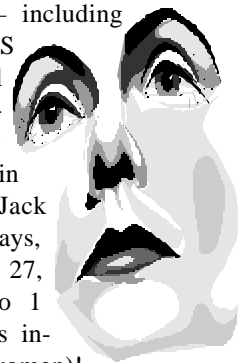
CEAP celebrates Women's National History Month during March. This year's theme is, “Celebrating Women of Courage and Vision.” Throughout the month, CEAP will distribute literature and display posters to recognize women's achievements and the positive impact women have had upon history.

It is important for each of us to acknowledge the significant roles women play in all of our lives. It is the goal of Women's National History Month to reemphasize women's achievements, from both historical and contemporary perspectives.

CEAP will highlight Women's National History Month by showing numerous videos – including Women and AIDS – and a special Women's National History Month video, in the Robert Jack Room on Tuesdays, March 20 and 27, from 11 a.m. to 1 p.m. Everyone is invited (not just women)!

So bring your lunch and enjoy being enlightened. Also coming soon will be a National Women's History Month Lunch-and-learn. E-mail and flyers will be distributed soon to announce exactly where and when.

Don't forget that CEAP offers numerous cost-free, professional counseling services to employees and immediate family members of FISC, NAVTRANS, and FOSSAC. For information, please call Ms. Veronica Thomas at 443-1049 or 443-1490.



**FISC Logistics
Support Center
1-877-41TOUCH**

Ethics Corner

by FISC Norfolk Office of Counsel

Helga has worked at FISC HRO for twenty years and is an acknowledged expert in the field of Federal employee labor relations. Helga advises management regarding the full panoply of Labor/ Employee and Personnel issues, and is highly regarded as a fair and effective negotiator with FISC's unions. This week, Helga received a call from New Dominion College (NDC). NDC would like Helga to teach a full-semester classroom course to graduate students on the topic of the Federal Labor Relations Authority (FLRA) rules and decisions relating to unfair labor practices. NDC has also asked Helga whether she would be willing to present a series of evening lectures concerning the Navy's Program to avoid and remedy unfair labor practices. These lectures would be in the form of "stand alone" seminars for the purpose of Continuing Adult Education. Helga is somewhat uneasy about "moonlighting," especially as the topics relate to her full-time Federal employment. Can Helga teach for NDC?

A: Yes and No. Federal employees are generally prohibited from receiving compensation for outside speaking, teaching or writing which relates to their official duties. See, Joint Ethics Regulation (JER) at 5 C.F.R. § 2635.807. However, Helga may teach, speak or write on topics based upon general professional training or educational background, even when the topic falls within her area of employment. FLRA rules and decisions concerning unfair labor practices are not a specific program or operation of FISC and thus do not relate to Helga's official duties. Accordingly, Helga would be permitted to teach the FLRA class to graduate students, so long as her teaching does not contain any significant discussion of labor relations cases handled at FISC or cover the labor relations policies at FISC. Furthermore, there is a special "school house" exception to the rule applicable to multiple class presentations as part of a regularly established curriculum at an accredited educational institution. If the FLRA class meets this standard, Helga would even be permitted to address subjects that do relate to her official duties. Helga may also receive payment for travel expenses in connection with teaching, speaking or writing. *Sanjour v. EPA*, 7 F. Supp. 2d 14 (D.D.C. 1998); Office of Government Ethics, Opinion Letter Number 99-4, 6 April 1999. The evening lecture series, on the other hand, is a different story. It is clear that Helga is being asked to present information relating to the Navy's Labor Relations Program. This is much too "close to home" and constitutes matters relating to Helga's official duties. Additionally, the "school house" exception probably does not apply to this evening seminar series. Finally, Helga would be wise to submit a request for written approval for outside employment. Employees who are required to make annual financial disclosures must seek prior approval before working for a "prohibited source." JER 2-206; JER 3-106. Is Helga required to file a financial disclosure? Is NDC a prohibited source? Helga should get the answers to these questions from her supervisor who, in turn, will seek advice from the Office of Counsel.

* If you have any questions about this vignette, or would like guidance regarding any other ethical matter, please call the Office of Counsel (Code 08) at 443-1089.

Military Retirees to receive Expanded Health Care

Medicare-eligible, 65-year-old (and older) military retirees and their spouses and survivors soon will be entitled to expanded health care benefits, according to published reports. Included will be pharmacy coverage and TRICARE coverage. Reports indicate that beginning April 1, eligible beneficiaries will receive pharmacy benefits (including access to military treatment facility pharmacies), the national mail-order pharmacy program, and retail pharmacies. Beneficiaries who are 65 or older or who will be 65 before April 1, may use the pharmacy benefit without being enrolled in Medicare Part B. Those turning 65 on or after April 1, must be enrolled in Medicare Part B to use the pharmacy benefit.

Beginning Oct. 1, as long as an eligible beneficiary's provider accepts Medicare, TRICARE will act as the second payer and will cover beneficiaries' pay out-of-pocket costs for services covered under Medicare.

BZ from EEO Committee

Special thanks go to Ms. Debra Sykes, Mr. Ronnie Dixon, Ms. Barbara Robinson, Mr. Steve Craddock, Mr. Lester Garriss, and Ms. Faye Wescott for their significant contributions for African-American Heritage (Black History) Month. Their efforts and sacrifice were key to this year's commemoration. Bravo Zulu!

March is Women's History Month. Several displays will be posted throughout the command marking this year's theme of "Celebrating Women of Courage and Vision". Other events will be publicized at a later date.

The EEO committee is YOUR committee. Committee meetings are not "members only" and your input is welcome. The next meeting is at 10 a.m. on Thursday, April 12 in the Robert Jack Room. Ideas will be sought for Asian-American and Pacific Islanders Heritage Month in May.

OPM initiates online services for federal retirees, survivors

On February 15, 2001 the Office of Personnel Management (OPM) announced a series of online services for federal retirees and others, such as survivors who receive benefits under either the Civil Service Retirement System (CSRS) or the Federal Employees Retirement System (FERS). Users need only either their CSA (retiree) or CSR (survivor), and the Personal Identification Number (PIN) given to them by OPM. Those without a PIN, or who forgot their PIN, can call OPM at 1-888-767-6738, or at 202-606-0500.

Individuals can use the new web site to:

†Start, change, or stop federal and state income tax withholdings;

†Buy, change, or stop savings bonds;

†Request a duplicate tax-filing 1099R statement;

†Change their PIN for accessing OPM's automated systems;

†Establish, change, or stop an allotment to an organization;

†Change their mailing address;

†Start direct deposit of their payment or change the account or financial institution to which their payment is sent;

†Establish, change, or stop a checking or savings allotment.

To access the new web site, either go to the general OPM web site or to www.servicesonline.opm.gov/mainris.htm. There is a catch – viewers must have one of the following web browsers to access the site: Netscape Navigator 4.06 - 4.7, or Microsoft Internet Explorer 3.02 - 5.5.



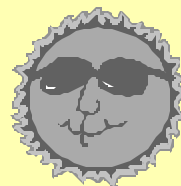
Listen to radio and TV for weather info

The Fleet and Industrial Supply Center, Norfolk, weather info number is 443-1011. FOR DDNV, the number is 443- 3368. Centerites can call these numbers for weather information, but workers should also be aware that the Commander, Navy Region Mid-Atlantic, sets weather conditions for area Navy military and civilian workers. Therefore the FISC and DDNV weather info lines will carry CNRMA information. Workers should NOT call the FISC duty office, the security control center in the W-143 lobby, or any other DDNV number for weather information.

As weather deteriorates or the threat of bad weather looms, and specific conditions are set by CNRMA, they will be aired by local radio and TV stations. You are urged to listen to the below stations for weather information and instructions. Pay particular attention for any announcements or instructions which specify Naval Station Norfolk.

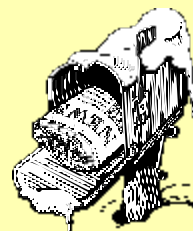
FM Radio Stations

Call Letters	Frequency
WAFX	FM 106.9
WCMS	FM 100.5
WJQI	FM 94.9
WKEZ	FM 94.1
WNOR	FM 98.7
WNVZ	FM 104.5
WOWI	FM 102.9
WJCD	FM 105.3
WWDE	FM 101.3



AM Radio Stations

WMBG	AM 740
WNIS	AM 850
WRAP	AM 1350
WRVA	AM 1140
WXGM	AM 1420



Television Stations and Channel

WTKR	3
WAVY	10
WVEC	13
WGNT	27
WVBT	14



DDNV Weather info line – 443-3386
FISC Weather info line – 443-1011

“When we begin to take our failures non-seriously, it means we are ceasing to be afraid of them. It is of immense importance to learn to laugh at ourselves.”

- Katherine Mansfield (1888-1923) -

e-Business links today's business with tomorrow's technology

By Lt. Cmdr. Les Huffman
FISC e-Business Program
Management Officer

Let me take this opportunity to talk about e-Business and share some background information that will help you better understand FISC Norfolk's role in this rapidly changing business environment. E-Business redefines old business models by using modern technology to maximize customer value and profits.

Throughout the world on a daily basis, more and more companies are becoming electronically linked and are thus able to electronically provide high quality goods and services faster and at lower costs. It's happening right before our eyes – a vast and rapid configuration of business on an unprecedented scale. Business rules are being rewritten to become the rules of e-Business.

The Navy's current logistic infrastructure is made up of multiple legacy business systems that provide day-to-day logistic and financial support to fleet, shore, and overseas customers. Leadership across the ranks recognizes the boundless opportunities of e-Business, and is moving quickly to bring the Navy online. Logistics, financial and other future supply support required to sustain the fleet – afloat and ashore, domestically and overseas – will be available to a large extent through e-Business.

NAVSUP, the Navy's business manager, has taken the lead in transforming the Navy's legacy systems to e-Business, a vision of One Touch Support (OTS). This means "a single action by the customer activates a global network of sources that delivers best value products and services." One Touch Support is an Internet-based supply chain platform that will be customer driven and continuously tailored to meet changing Navy needs.

Rear Adm. Linda J. Bird, NAVSUP Vice Commander, was appointed by the Navy's Chief of Supply, Rear Adm.



E-Business Program Management Office staff members (L-R) Andre Fenwick, Fayeelaine Haddaway, Richard Hagen, Elizabeth Green and Lt. Cmdr. Les Huffman.

Keith W. Lippert, to head the Navy's newly created e-Business Operations Office, which was formally established in November 2000. Rear Adm. William J. Maguire relieves Rear Adm. Bird in March as Vice Commander and will take over the Navy's e-Business Operations Office. NAVSUP decentralized the e-Business organization and directed the establishment of e-Program management teams and e-Program Management Offices (ePMOs) at the FISC level to ensure Navy e-Business strategy, goals, and objectives are effectively and efficiently met.

The FISC, Norfolk ePMO is located in the Business Operations Department, Business Systems Division (Code 53). Additional systems technicians, analysts, and information technologists will work with the team to transform FISC Norfolk to e-Business. The ePMO's responsibility is to coordinate the various e-Business projects identified during FISC site evaluations, as well as any future e-Business initiatives submitted by customers, to determine the possibility of Web-enabling the service.

From a customer service approach, FISC Norfolk's ePMO's goal is to web-enable as many services as possible. After doing so, future customers

will be able to access One Touch Support to conduct many of their needs such as arranging household goods moves, ordering parts by MILSTRIP or purchase card, scheduling space-available flights and obtaining up-to-date flight information, time-keeping, and fuels requisitioning. These are just a few initiatives the ePMO team has on the table for review.

The evaluation process usually takes up to six months prior to funding and implementation. Some projects may prove too costly or ineffective to implement. However, the FISC ePMO will evaluate each initiative thoroughly and seek outside assistance, if necessary, to ensure all possible solutions which could make an initiative work, are considered before the initiative is dropped.

E-Business must be understood in order for it to work – too many people who are key to e-Business transformation fail to understand the complexity of converting an e-Business strategy into a working architecture. Knowledge and change management has been identified as significant factors contributing to unsuccessful e-Business ventures. Too many people are unwilling to change, or do not have the required

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e-Business

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knowledge. Managers everywhere are wondering how the Internet can remake their businesses. The world is rapidly transitioning from analog technology to digital technology – that is a reality. Abundant and readily available material provides information on virtually every aspect of e-Business.

Future Supply Chests will update Centerites on FISC initiatives, or you can go to FISC's home page at www.nor.fisc.navy.mil for Web services information. You can also visit NAVSUP's One Touch Support site at www.onetouch.navy.mil for information on supply and requisitioning support and other available services. Anyone with e-Business ideas or suggestions is encouraged to contact the FISC, Norfolk, e-Business program office at (757) 443-1843/1874 or E-mail Lt. Cmdr. Les Huffman at the address: leslie_huffman@nor.fisc.navy.mil or contact Ms. Elizabeth Green at elizabeth_l_green@nor.fisc.navy.mil.

Your ideas just might significantly affect the quality of customer service which FISC, Norfolk provides daily.

The FISC, Norfolk, eBusiness program management office staff is led by Lt. Cmdr. Les Huffman. Other staff members include Program Officer, Ms. Elizabeth Green; Business and Industrial Analyst, Mr. Andre Fenwick; Supply Systems Analyst, Ms. Fayeelaine Haddaway; and Computer Specialist, Richard Hagen.

Resource Center hours

As of Wednesday, March 14, the FISC Learning Resource Center will be open each Wednesday from 12 noon to 1 p.m. to assist Centerites with the preparation of resumes, SF-171s, and other related documents. Those needing assistance outside of those hours should contact one of the below individuals.

Andre Fenwick at 443-1083
Susan Thornes at 443-1728
Alice Burford at 443-1729
Mercer Collier at 443-1539



Mr. Larry Glasco talks with Dianne Klein in the Navy Integrated Call Center during a recent visit to Norfolk. Mr. Glasco is the Naval Supply Systems Command's Executive

Navy Cash makes its debut aboard ships

The Naval Supply Systems Command (NAVSUP) recently announced that Navy Cash, an automated cash-handling system based upon a new state-of-the-art debit card, will be tested aboard two Navy ships during 2001 and 2002. The Navy Cash prototype will involve as many as 15,000 Navy Cash cards, to be issued to crew members of the frigate USS RENTZ (FFG 46) and a yet-to-be-determined NIMITZ-class aircraft carrier and its air wing.

The Navy Smart Card Office, the U.S. Department of the Treasury, and the banking industry have teamed together to bring this revolutionary financial technology to our sailors and Marines.

Navy Cash evolved from the Navy's ATMs-at-Sea program, and it will ease making purchases on or off ships while also making it easier for sailors and Marines to better manage their personal finances and safeguard their money.

Navy Cash allows members of the Sea Service to buy virtually anything they need - afloat and ashore - by using a wallet-sized plastic card that combines two technologies: a computer chip and a magnetic stripe. The chip provides an electronic purse (E-purse) capability and the magnetic stripe provides a debit feature and access to automated teller machines (ATMs).

Sailors and Marines will use the E-purse feature to buy items at point-of-sale terminals located in the ship's store, post office, Morale Welfare and Recreation, wardroom, and other retail locations throughout the ship, including vending and game machines. The debit feature will be used to withdraw cash at more than 529,000 ATMs or to purchase just about anything else they need from 18 million merchants worldwide.

Navy Cash also provides sailors and Marines electronic access to personal checking and savings accounts ashore, no matter where their banks or credit unions are located. They may transfer funds to and from their Navy Cash accounts, E-purse and personal bank accounts as needed, even their military pay, travel pay, and special pay deposited through the Navy's Direct Deposit System. Navy Cash provides these financial services at no expense to sailors and Marines, 24 hours a day, seven days a week.



GMCS (SW) Billy Sanders congratulates GM1 (SW) Bruce Thompson following his reenlistment. Both Sanders and Thompson are assigned to the Special Material Division of FISC Norfolk.



PC2 Michael K. Hendricks was recently reenlisted by Capt. Mike Augustine. Petty Officer Hendricks is assigned to the Regional Navy Mail Center. Both PC2 Hendricks and Capt. Augustine knew each other from serving together aboard the USS KEARSARGE (LHD 3).